

EVENT BOOKING FORM

Spetisbury Country Day 2025	Date	Sunday 25th May 2025		
	Address	Crawford Bridge, Spetisbury, DT11 9EA		
	Set Up	6:30am - 8:30am (Saturday set up to be agreed in advance)		
	Start time	10am	Finish	5.00pm
	Pitch Fees	3x3m: £50 / 3x6m: £75 / 6x6m: £100 / Food: £300		
	Payment Details	Account: 'Spetisbury Festival' Sort Code: 51-81-01 Account No: 82504814 Ref: Company Name		

Event Co-ordinators				
John Atkins	Telephone	07968 324147	Email	spetisburycountryday@gmail.com
Zara Mkandawire		07527 181627		
Phil Bew		07968 734581		
Andy Oakley		07432 686756		

Trader Details (please populate)	
Company Name	
Contact name/s	
Telephone	
E-mail	
Website	

Trader requirements (please populate)	
Pitch Size (sq ft/m)	
Description of service/s	
Special requirements:	

Trader Health & Safety Checklist (please tick to confirm and attach)				
Public Liability Insurance	YES		NO (Please explain)	
Gas Safety Certificate				
Health & Safety Policy				
Risk Assessment				
Fire Blanket/Extinguisher				

Terms & Conditions	
<ul style="list-style-type: none"> • Traders agree to co-operate fully with organisers and security. Organisers reserve the right to allocate pitches at their discretion, and to close down any stall that does not conform to the event regulations without recompense. • Traders may not sublet any part of their stall or trading pitch. • Traders must bring their own power and water supply. • Traders must arrive before the event on Sunday between 6:30am and 8:30 am and be ready for Health and Safety inspection by Sunday 9am. Traders must remain on site until at least 6pm on Sunday after the event and be off site by Monday morning. Arrivals can be arranged prior to Sunday if required BUT MUST BE AGREED IN ADVANCE. • All entertainment/ sound systems must be authorised by the Festival organisers. • Traders must abide by all Health and Safety/ Environmental Health requirements, including: <ul style="list-style-type: none"> - All traders must have adequate fire extinguishers with current inspection date. - Food traders must have an appropriate number of fire blankets for appliances. - All structures, drapes and decor must be certified fire retardant. Structures must be sturdy and safe. Risk assessments are required. - All electrical appliances must be PAT-tested with current PAT stickers. - All gas appliances must be certificated by a Gas Safe registered engineer. - Food traders must have a food hygiene certificate and be registered with their local authority. - All traders must have public liability insurance, health and safety policy and risk assessment. • Traders may not sell: <ul style="list-style-type: none"> - Tobacco or smoking paraphernalia, drugs or alcohol. These will be sold at separate concessions. - Drinks in glass receptacles. - No food or beverages are to be sold from a non-food stall due to separate safety and licensing requirements. - Items not permitted on site:- glass containers, body piercing equipment, acupuncture needles, items where duty has not been paid, illegal or controlled substances, NOS or related paraphernalia, laser pens, weapons, potential weapons or toy weapons, fireworks, unauthorized sound systems. Glass items banned include all alcohol containers- even small ones for personal consumption. Please respect the land! • Food traders are requested to use biodegradable cups, plates, cutlery etc. and are advised that all tea, coffee and drinking chocolate sold at the festival must be fairtrade.. • Traders must keep the area around their pitch free of litter and leave pitches clean and cleared. Responsible for the removal of all rubbish. • Vehicle movement must be kept to a minimum and no movement is permitted in the arena when open to the public. Traders must remain in situ until the arena closes at 5:30pm on Sunday 28th May without exception. • The Festival organisers will take all reasonable steps to ensure the festival goes ahead and is well attended, but no rebates will be given for adverse weather conditions or acts of deities, low levels of trading during the event, nor as a result of changes in performance programs or the re-siting of stalls. 	

Signed:	Date:
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PLEASE PRINT, SIGN AND RETURN